

**Town of La Pointe Zoning
Town Plan Commission Special Meeting Minutes
Wednesday, September 30, 2009**

Town Plan Commission (TPC) Members Present: Ted Pallas; Chair, Charles Brummer; Vice-Chair, Larry Whalen, Greg Thury, Suellen Soucek, Ron Madich, Carey Baxter (7)

Town Plan Commission Members Absent: None

Public Present: Paul Brummer, Neil Deering, Joe Barabe, Glenn Carlson, Nick Nelson (5)

Town Staff Members Present: Jennifer Croonborg; ZA, Jessica Hatch; ZCA, Margaretta Kusch; ZCA in training (3)

I. Call to Order/Roll Call

Chair, T. Pallas called the meeting to order at 5 pm at the Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

Paul Brummer requests that the TPC consider changing the zoning between The Pub and The Beach Club for residents only and to disallow high-density developments. As well, he congratulates French Larry for the wonderful article that appeared in the Daily Press.

III. Approval of Previous Meeting Minutes:

a. Town Plan Commission Regular Monthly Meeting September 16, 2009

Change on page 2, under item V.b “Irvic” to “Irvine,” and under item VII.a. change “wither” to “either.” C. Brummer moves to approve the Regular Monthly Meeting of Wednesday, September 16, 2009 as corrected. L. Whalen seconds. All in favor, 7 aye. Motion Carries.

b. Town Plan Commission Workshop September 24, 2009

G. Thury moves to approve the Town Plan Commission Workshop Thursday, September 24, 2009 as submitted. S. Soucek seconds. All in favor, 5 aye. 2 abstain (CBR and LW)

VI. Zoning Administrator’s Report

This report is on file.

V. Consideration and/or Action of Permit Applications:

G. Thury moves that we move items “d and e” under number “V” to the beginning of number “V”. S. Soucek seconds. All in favor, 7 aye. Motion Carries. (Go to items “V. d and e”)

a. Irvine Family Revocable Trust, RE: CSM to combine parcels at 533 Chief Buffalo Lane LP # 014-00454-0100

ZA explains what has changed on the CSM as requested by the Commission. G. Thury moves to recommend approval to the Town Board for the CSM to combine parcels at 533 Chief Buffalo Lane LP # 014-00454-0100. S. Soucek seconds. All in favor, 7 aye. Motion Carries.

C. Brummer moves to move item “VII a Community Garden: Memo from Glenn Carlson Dated September 11, 2009” up as the next agenda item. S. Soucek seconds. All in favor, 7 aye. Motion Carries. (Go to tem “VII a”)

b. Collins. David/Cynthia, RE: Amended permit Application for Addition/Alteration at 1099 Sunnyslope

TPC review what is now submitted. C. Brummer moves to approve the application as submitted. G. Thury seconds. All in favor, 7 aye. Motion Carries.

c. **Rex, Jennifer, RE: Fire#/Drive/Fill at 014-00046-000**

ZA gives explanation of this application. This is a land locked parcel that requires easement to another property. The existing driveway does not extend at this time to the Rex property. ZA is questioning whether she needs anything further from the other property owner. Chair does not think there needs to be another application from the Grantor of the easement, just noted on the permit how much footage has been added.

d. **Ashland County Housing Authority, RE: Fire#/Drive/Fill at 014-00393-0100, Block 5**

ZA gives a verbal summary of what is happening in this matter. At this time, ZA is requesting interpretation from the TPC as to whether the lots on Block 5 are one, two or three lots; as well there are a number of projects on one application. Chair Pallas would like to deal with the Fill Permit at this time. Mr. Deering, of Ashland County Housing Authority, says that the land will be surveyed after the fill is put in. The TPC interpret parcel 014-00393-0100 as one parcel; therefore the ZA will put both applications in one file; one Road Access and one fire number will be issued conditionally at this time. A CSM will be required to divide the lots.

e. **Ashland County Housing Authority, RE: Fire#/Drive/Fill at 014-00393-0100, Block 5**

See above agenda item.

G. Thury moves to that we resume the agenda as originally posted returning to item Va. S. Soucek seconds. All in favor, 7 aye. Motion Carries. (Go to Item Va.)

f. **Hansen, James/Larson, Renee RE: Addition/Alteration at 3419 Big Bay Road**

This project and status of the structure is discussed. Town Plan Commission decision is that Hansen/Larson cannot go outside the existing footprint of the house. There can be no excavation. They can add skirting for winterization, but it cannot change the footprint.

VI. Old Business

a. **2010 Zoning Department Budget**

It is decided 36 meetings for 2010. The Fee Schedule will be addressed at the next meeting.

VII. New Business

a. **Community Garden: Memo from Glenn Carlson Dated September 11, 2009**

Discussion regarding this project and plans. It is considered and decided that there are no permits necessary for what Carlson and Nelson are intending. TPC applaud them for bringing it to the Commission ensuring they are in compliance. The Community Garden can move forward. C. Brummer made note that the location of the garden is in the W-2 zoning district where Production of Agricultural Crops and Products are a permitted use.

C. Brummer moves to move back to item "Vb: Collins." L. Whalen seconds. All in favor, 7 aye. Motion Carries. (Go to item "Vb")

VIII. Future Agenda Items

- **09-30-09 SM minutes review**
- **Budget 2010- Fee Schedule**
- **Zoning Ordinance Revision Project**

IX. Schedule of Next Meeting

- **TPC Special Monthly Meeting Wednesday, October 07, 2009 at 5 PM**

X. Adjournment

S. Soucek moves to adjourn. G. Thury seconds. All in favor, 7 aye. Motion Carries. Meeting ends 5:56 PM.

Draft Town Plan Commission Minutes respectfully submitted by Zoning Clerical Assistant, Jessica L. Hatch on Thursday, October 01, 2009.

Second Draft TPC Minutes are respectfully submitted by J. Hatch upon request from the ZA for clarification of content. Additions are in bold and italics. Second draft submitted Friday, October 02, 2009.

These TPC minutes are approved as amended by Jessica Hatch; ZCA on Wednesday, October 07, 2009.